

**SILVER BAY PRESBYTERIAN YOUTH CONFERENCE STAFF INFO SHEET:
CONFERENCE DATES: MONDAY July 7- SATURDAY July 12th.**

STAFF ARRIVAL AND TRAINING/SET UP

- **Young Adult Staff** will be expected to arrive on campus on **Saturday July 5th, 4 pm**
- **Small Group Leaders** will be expected to arrive on campus on **Sunday July 6th, 2 pm**
- **Other Staff members will arrange arrival time depending on their role**

- Both groups will use the time for appropriate training and setup to get ready for the conferees. Part of our group building process will give you a chance to get to know the site! This means that you will NOT be able to transport young people to the conference. We understand that this might be a problem but hope that with this advance warning, you will be able to recruit someone from your congregation to help with transportation.

- **FOR POTENTIAL RETURNING SMALL GROUP LEADERS:**

WE ARE "KICKING IT UP A NOTCH" IN OUR SMALL GROUP PROCESS AND YOU WILL NEED THE TRAINING TIME TO LEARN A NEW SKILL TO BE USED DURING THE WEEK

- ***AND FYI: SMALL GROUPS EACH DAY WILL INVOLVE MOVING/ SEARCHING AROUND THE CAMPUS AND MEETING IN A DIFFERENT LOCATION EACH AFTERNOON. LEADERS WILL BE ASKED TO FOLLOW A PARTICULAR DEBRIEFING PROCESS WHICH WILL GIVE SMALL GROUPS COMMON GROUND FROM WHICH TO GATHER TOGETHER IN AN EVENING CONVERSATION.***

COST

We're asking that all staff pay **\$175** of the total cost to help offset expenses, ***to be paid before the beginning of the conference.*** We ask leadership to consider seeking that support from your home church or presbytery as a way of partnering together.

If the cost is an issue for you, please let us know.

STAFF CHILDREN

Silver Bay has changed the rates for children onsite so please see the flyer for costs per child and day care costs. Staff who bring younger underage children are expected to have them be a part of the Silver Bay kids clubs/day care. While children are welcome at most of our conference activities, please keep in mind that this is a conference for Senior High Youth.

EXPECTATIONS:

Small group leaders, and YAS are core leadership for the Silver Bay event. We expect these(and all)staff people to recognize the importance of their role, and adhere to the following guidelines:

As a Small Group Leader/Yas I will:

- A. In every way serve Jesus Christ as Lord and Savior
- B. Seek to fulfill the Five Intentions of Youth Ministry which are:
 1. To call young people to be disciples of Jesus Christ.
 2. To respond to the needs and interests of young people.
 3. To work together in partnership, youth and adults
 4. To be connected to the whole church, community and world.

5. To be inclusive of all young people.
- C. Help the Planning Team to achieve the goals of the conference..
- D. Serve as facilitator of small group times, creating a space in which young people are able to discuss the topics of the conference, reflect theologically and express their opinions.
At Silver Bay, the small group time is educational and skill based in nature and is not a therapy group. Please work from the shared curriculum and use your faith and experience to enhance your groups experiences.

Therefore:

1. Small group leaders/yas should not impose their personal agendas, issues, or problems on the group.
2. Small group/yas leaders seek to provide young people with a supportive and caring environment in which to examine significant issues of faith and life.
3. A small group leader/ yas is not expected to act in a therapeutic role.
4. If a young person discloses personal problems of a more serious nature than a small group leader/ yas feels comfortable handling, or relating to concerns that may need work "back home", the small group leader should notify the Conference Chaplain or Conference Administrators, who will use discretion in notifying back home leaders or other appropriate persons.
5. Be present for and actively participate in the Small Group Leader training sessions and daily meetings.
6. Energetically and faithfully share in leadership of a small group of youth and adults each session during the week.
7. Serve in other capacities as needed throughout the conference by helping with activities such as setup, recreational activities, evening dance, etc.....
8. (Yas) Participate in a major leadership role helping out with a primary area of conference such as Plenary, Recreation, media.....etc....

CRITICAL NOTE: We want to be very clear about the need for all staff to adhere to the covenant signed by ALL conferees. The only deviation is that staff are at times on slightly different evening hours regarding lights out etc.

MOST SPECIFICALLY:

1. **NO alcohol or drugs at any time on site, both during set up, and for the duration of the conference. Age does not effect this covenant expectation. The Silver Bay Association is a dry community and we are a group with many people under the legal drinking age. We need to be consistent! Violation of this policy WILL result in a staff person/leader being sent home.**
2. **Staff and conference adults are not to leave the Silver Bay campus without the awareness of conference leadership. This is a liability issue, as well as a responsibility issue. There have been times when we have been looking for/needng adults or staff and have not been able to locate them.**

IN ADDITION, ALL CONFERENCE ADULT LEADERSHIP (18 AND OVER) WILL BE REQUIRED TO FILL OUT A SEXUAL MISCONDUCT FORM.

Please mail application to: Susan Wonderland SBPYC, 80 Maple Dr., Middletown, NY 10941
or email it to : sbpycnow@yahoo.com Phone: 914-443-0947